



Macon County  
Public Health

**MACON COUNTY BOARD OF HEALTH  
MINUTES  
April 24, 2012**

**Members Present:** Russell Stevenson – Chair, Frank Killian MD – Vice Chairman, Roberta Swank, David Silverstein DDS, S. Douglas Egge MD, Roy Lenzo DVM & Commissioner Bobby Kuppers.

**Staff Present:** Jim Bruckner, Jimmy Villiard, Becky Barr, Barry Patterson, Tonya Hodgins, Tammy Keezer, Kathy McGaha, Jennifer Garrett, Tiffany Pangle & Charlene Bellavance

**Media:** None

**Public Comment** There were no members of the public in attendance.

**Call to Order:** Chairman Stevenson asked for a motion to call the meeting to order at 6:16. The motion was made by Ms. Swank & seconded by Mr. Kuppers. The motion passed unanimously.

**Approve Agenda:** Mr. Bruckner asked to add two items under new business; a resolution to reinstate supplemental funds, to support the health and wellness tobacco program, into the state budget; and child health. He also asked that CTG Grant update and the Art & Chocolate fundraiser be added under old business. A motion was made by Dr. Egge and seconded by Ms. Swank to approve the agenda as amended. The motion passed unanimously. The order of items was changed to accommodate members that had to leave early.

**Approve Minutes of Previous Meeting:** A motion was made by Ms. Swank and seconded by Dr. Killian to approve the minutes of March 27, 2012 as presented. The motion passed unanimously.

### **Old Business**

**Budget Update:** Ms. Hodgins reported on March & April expenditures and revenue. The YTD for both expenditures and revenue were at 10%. In April we were only at 4% expenditures for the month. For revenues we are at 5%. Mr. Bruckner reported that they met with the county manager to review the proposed budget for FY 2013. It was approved by the county manager and will be presented to the Board of County Commissioners at their May 8th meeting for approval.

**CTG Grant Update:** Mr. Bruckner reported that we haven't received approval of this budget item yet so there hasn't been any money expended at this time. We are in the process of getting approval for the contract personnel with the county manager.

**Fee Plan for Dentures:** Mr. Bruckner presented the proposed fee plan schedule for adult dentures. He reminded the members that they had received a copy in their packets last month. He requested the Board approve the plan as presented. A motion to approve the fee plan as presented was made by Dr. Silverstein and seconded by Mr. Kuppens. The motion passed unanimously. This will be on the agenda for the Board of County Commissioners to approve at their second meeting in May.

**Nomination of future BOH Members:** Mr. Bruckner reported that he had received several nominations and that only two had expressed interest in serving on the Board. Mr. Bruckner had spoke with Molly Phillips of Nantahala Physical Therapy who has agreed to fill the position vacated by Mr. Higdon as a private citizen until the end of his term on June 30, 2012 and begin her first full term from July 1, 2012 to June 30, 2015. He also spoke with pharmacist, Stacy Shannon who agreed to serve as the replacement for Ms. Stahl who will be completing her third and final term June 30th. Ms. Shannon will begin her first term July 1, 2012 and it is a three year term ending June 30, 2015. A motion was made by Dr. Egge and seconded by Mr. Silverstein to approve the nominations as presented and ask the Board of County Commissioners to approve these nominations at their 2nd meeting in May.

**Zonta's Art & Chocolate Fund Raiser** – Mr. Bruckner told the board that this fund raiser is to benefit Macon County Public Health and the Community Care Clinic. The Zonta club has asked that the beneficiaries help with the fund rising. It was requested that the Board approve the purchase of a table sponsorship for \$500.00. This includes tickets for eight people. A motion was made by Dr. Silverstein and seconded by Ms. Swank to approve the \$500.00 purchase from the Board of Health budget line and sponsor a table. The motion passed unanimously.

**Resolution to reinstate supplemental funds:** Mr. Bruckner advised the members that each county's board of health is being asked to sign a resolution asking the legislature to reinstate funds for health and education for youth tobacco prevention programs. A motion was made by Ms. Swank and seconded by Dr. Egge to approve the resolution as presented. The motion passed unanimously.

## **New Business**

**Adult Dental Clinic Space:** Mr. Bruckner reported that he and Mr. Villiard have been discussing the need for more space for the adult dental clinic with Dr. Kaldre. They have also had a conversation with the County Manager who has asked for a recommendation from them for the budget to add this item. It was suggested that the space would need to be approximately 1,400 square feet.

**BCBS Billing Issue:** Mr. Bruckner reported that in June of 2011 HIS (State Health Information System) requested that we stop submitting claims thru Blue E (BCBS Billing Software) beginning July because the new software would be in place so that we may begin submitting with state clearinghouse. Because of submission problems through HIS Clearinghouse the claims were not submitted until September when programming was finalized. The claims did not arrive at BCBS in time for payment. Ms. Hodgins reported that the company denied 80 claims in the amount of \$3,521.63 stating that they were not filed within the required time frame. A motion was made by Ms. Swank and seconded by Dr. Silverstein to approve the write off of \$3,521.63 as reported. The motion passed unanimously.

**WIC Program Issues and Challenges:** Ms. Pangle reported that WIC may be facing a budget cut due to the fact that they have not met state required caseload numbers. The reason for the cut was due to the loss of a WIC nutritionist in 2011. The program had trouble finding a replacement. During the time frame that they were short a nutritionist they were not able to meet their caseload numbers. The state has given them a chance to rebuild the caseload numbers and they must meet the caseload twice by the end of May. They have already met this goal once and are hoping to meet it again for April. Ms. Pangle stated that there is a chronic problem keeping a full time nutritionist due to salary limitations.

**Child Health – Personnel Issue:** Mr. Bruckner reported that after an internal audit found some discrepancies with the child health program charts the state came in and performed their own audit and found that the charts were deficient. This means that we may have to pay back some of the program funds. We will be speaking with some of the local pediatricians to see if they can take over the clients we have for child health visits. There was a staff shortage and a change in form requirements that did affect the overall program performance. The program manager was fully responsible for reviewing these charts and there was no follow up on this employee's part. The employee is no longer with the agency.

## **Presentations**

**Child Fatality Prevention Team Annual Report:** Ms. Garrett directed the board members to the report in their packets. This task force was assigned to review all of the child fatality deaths in the county. There were only three deaths that needed to be reviewed by the task force. Of the three they reviewed there were no recommendations made. None of the deaths were preventable. The team is made up of people with a variety of occupations from the community. The task force sponsored programs to educate teachers, students and parents about drugs, and other topics that affect our children. They also did a fund raiser for car seats so that EMS can give them out to needy families. There is a desperate need in the community for car seats.

**County Health Rankings:** Ms. Barr informed the board that this report is in the third year of the five year project. The report ranks all the counties relative to all the other counties in the state. This is a point in time report and cannot be compared to last years report data as the questions change from year to year. We scored well in all categories. If anyone would like more information they can find it at [www.countyhealthrankings.org](http://www.countyhealthrankings.org).

**Board Training and Information:** There were no training or informational handouts.

**Announcements:** Mr. Stevenson reminded members about the rabies vaccination clinics that are being held the first Saturday in May. The locations and times will be posted in the newspapers.

Mr. Bruckner referred members to a handout in their packet from the National Association of Local Boards of Health. They are holding a three day conference August 8-10 in Atlanta, GA if anyone is interested in attending. He told the members that there was money in the budget to cover the registration fees, etc.

Next Meeting Date: May 22, 2012

**Adjourn:** The meeting was adjourned with a motion from Ms. Swank and seconded by Dr. Killian. All present were in agreement.

Respectfully submitted,

Charlene Bellavance  
Administrative Assistant to the Health Director

Minutes were approved May 22, 2012 with a motion from Dr. Egge and seconded by Ms. Swank. The motion passed unanimously.