



Macon County
Public Health

**MACON COUNTY BOARD OF HEALTH
MINUTES
August 23, 2011**

Members Present: Roberta Swank - Chair, Russell Stevenson - Vice Chair, David Silverstein DDS, Commissioner Brian McClellan, S. Douglas Egge MD, Roy Lenzo DVM, Tammy Dills RN, Paul Higdon, Angie Stahl RPh, Frank Killian MD and Ron Winecoff

Staff Present: Jim Bruckner, Jimmy Villiard, Tammy Keezer, Becky Barr, Barry Patterson, Tonya Hodgins, Missy Boston, Kathy McGaha & Charlene Bellavance

Media: Kimberly Pruett, Macon County News

Guests: None

Public Comment Session: Ms. Swank, Board Chair asked if anyone wished to address the Board. No one responded.

Call to Order: Ms. Swank called the meeting to order at 6:30 pm.

Approve Agenda: Mr. Bruckner requested that Budget Update be added under old business. The agenda was approved with a motion by Mr. Winecoff and seconded by Dr. Egge. All members present were in agreement.

Welcome/Intro/Departures/Recognition

- Mr. Bruckner recognized Missy Boston and her nursing staff for receiving a certificate from NC Immunization Branch to Macon County Health Department for assuring that greater than 90% of children served are age-appropriately immunized by two years of age.
- Mr. Bruckner recognized Melissa Leatherman for receiving a 97% for her SNS preparedness audit review. She also passed instructor certification for CPR.

Presentation

Ms. McGaha gave a brief overview of the current Strategic Plan for 2011-2014 proposed by the leadership team. Priorities for 3-5 years need to be approved by the board of health. Priority one is to Improve Communications to Target Key Stakeholders; number two is to Maximize Partnerships with Local Hospitals and Other Community Stakeholders; and number three is Leveraging Technology to Improve Service, Delivery and Outcome. Each Section (Operations, Population Health, Personal Health, & Environmental Health) has been asked to bring a minimum of 2 and a maximum of 5 objectives related to the strategic priorities to the leadership team by September 6th.

Ms. Swank asked for ideas or suggestions for partnerships in the community or any of the three priorities. Mr. Stevenson suggested a one page tracking system or graph to identify what the department is accomplishing. The

leadership team discussed in their meeting this morning that the measure we've been using as the monthly performance review is no longer an accurate tool to measure the performance of the departments.

A motion was made by Ms. Dills and seconded by Dr. Egge to accept the three priorities as presented in Ms. McGaha's presentation. The motion passed unanimously.

Approve Minutes of Previous Meeting: A motion was made by Commissioner McClellan and seconded by Mr. Winecoff to accept the minutes of July 26, 2011 as presented. All members present agreed.

Old Business

Budget Update - Ms. Hodgins presented a report on the budget expenditures for July and August. She reported that we are currently below what was anticipated. The revenue report was missing a portion of Medicaid payments which county finance has not recorded in MUNIS. This would place us right at what we had predicted for these two months.

Flu Vaccine - Dr. Villard reported that we would be giving Flu vaccinations at the county fair and we will also be doing several flu clinics in the community. We will be trying some of the higher dose flu vaccine for the seniors over the age of 65. It is a little more expensive but is more affective for older patients. Ms. Barr reported that we will be filing insurance for people who want to receive the vaccine at the fair. It was noted that this vaccine includes the H1N1 strain. The competition for flu shots has increased as others in the community begin providing flu vaccinations (e.g. pharmacy's and hair salons). The shots will be given outside our BT trailer at the fair. Ms. Barr reported that Melissa Leatherman would also be handing out preparedness packets and pamphlets about other general health department services..

Population Health Restructuring - Ms. Barr gave a brief overview of restructuring of Population Health. She explained that there were several factors that precipitated the restructuring. Some changes were made to create a better fit for the program's actual function. Others were due to budget reductions. Some of the primary personnel changes were made to help increase public outreach for W.I.C., help employees manage chronic illness such as diabetes & initiate case management through doctor office referrals.

Adult Dental Update - Ms. Keezer reported that as the Board had requested at the last meeting we expanded the advertising area and sent letters to local dentists. From the letters that were sent we received several inquiries. We also have one local dentist who is interested in working part time in the clinic. Dr. Villiard reported that he had an applicant from Candler who has expressed interest in working in the clinic. He has left him both voice mail and email messages and will follow up tomorrow until he makes contact. We need \$27,000 from the clinic per month in order just to cover salary and operating expenses. Dr. Villiard reported that the clinic cannot continue to sustain itself on two days a week based on July revenue. There was a motion made by Mr. Winecoff to continue the clinic as is and see if we have a possibility of a dentist. Mr. Stevenson seconded. After some discussion all members agreed.

Mr. Stevenson asked that information regarding loss revenue, etc. for the clinic be sent in advance of the next Board of Health meeting so the members will have a chance to review and be ready to make a decision.

Fee Changes - Mr. Bruckner reported that based on the new Medicaid Cost Settlement method for next year we needed to reevaluate the fees we are currently charging for our services. In most cases we were so close to the state average we basically only had to add about 5% to our charge to be in the range the state recommends. In some cases we did have to increase our fee because we were charging considerably less than the Medicaid rate. A motion was made by Dr. Silverstein and seconded by Dr. Egge to approve the new fee schedule as presented by Mr. Bruckner.

New Business

Mr. Bruckner informed the board that a list of Committees & Members was enclosed in their packets that show how involved the public health employees really are in the community.

Board Training and Information

Triple Aim, Budget Update (Handouts)

Announcements

Mr. Bruckner once again reminded the Board members that the Community Assessment Meeting was being held on the 24th at Macon Bank from 9:00 a.m. to 1:00 and that it was very important that they try to attend.

There being no further business Ms. Swank adjourned the meeting at 7:56 pm.

Respectfully submitted,

Charlene Bellavance, Administrative Assistant to Jim Bruckner, MSHS, Health Director
Macon County Public Health

Minutes approved September 27, 2011 with a motion from Mr. Stevenson and seconded by Dr. Killian. All members present were in agreement.