

MACON COUNTY BOARD OF HEALTH
MINUTES
ANNUAL RETREAT with SHORT BUSINESS MEETING

September 9, 2008

Members Present: Dr. Ron Campbell, Dr. Jim Davis, Tammy Dills, Paul Higdon, Dr. Roy Lenzo, Dr. Scott Petty, Dr. David Silverstein, Angie Stahl, Russell Stevenson, Roberta Swank, and Ron Winecoff.

Absent: None

Staff Present: Jim Bruckner, Anne Hyder, Barry Patterson, Becky Barr, Judy Bell, Debbie Reeves, Kathy McGaha, Lynn Tyler, Dr. Camelia Chang, and Dr. David Oliver.

Media: None

Guests: None

Public Comments - None

Call to Order - Dr. Ron Campbell welcomed Board Members and staff and commented that tonight's meeting is primarily dedicated to our annual retreat. He called the meeting to order at 6:23 pm.

Approve Agenda - On a motion by Roberta Swank and second by Tammy Dills, the agenda was approved.

Welcome/Introductions/ Departures - Staff were asked by Dr. Ron Campbell to introduce themselves.

Approval of Minutes - The minutes of the last regular meeting of August 12, 2008 were approved on a motion by Dr. Scott Petty and second by Paul Higdon. The minutes were approved unanimously.

Old Business

* Policies and Procedures - Anne Hyder presented four policies for Board approval. These policies were emailed to members for review prior to the meeting and Ms. Hyder referred to the handouts in the packets tonight.

- Policy and Procedure Development - approved unanimously on a motion by Tammy Dills and second by Roberta Swank.

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- Observing PH and Related Laws and Regulations - approved unanimously on a motion by Roberta Swank and second by Ron Winecoff.

- Community Involvement in Public Health - approved unanimously on a motion by Ron Winecoff and second by Dr. Scott Petty.

- Workforce Development Policy - approved unanimously on a motion by Ron Winecoff and second by Dr. David Silverstein.

Referring to the most recent draft of the Strategic Plan that was also emailed

out to Board members in advance of tonight's meeting and provided in the packets tonight , Ms. Hyder asked that members reflect to the data as presented in this year's Community Health Assessment and apply that data to the strategic plan. After discussion, the group agreed to look over this draft and documents such as the Community Health Assessment, Essential Services, SOTCH, etc that may impact this plan and approve the final plan at the October meeting.

* Accreditation Update - Ms. Hyder reviewed the timelines for the Accreditation Process and noted that along with Dr. Campbell, one other Board member is needed for the interview by the site review team. Roberta Swank indicated she could be available.

* Bad Debt - Mr. Bruckner presented data regarding the debt write off. He noted that this topic had been brought to the Board and approved in February 2008 but somehow had not been reflected in the Board minutes. He asked for approval again - \$15,825.66 as a debt write off for the report period ending 12/31/06. On a motion by Ron Winecoff and second by Tammy Dills, approval was given by the Board.

New Business

* None

Board Training and Information (meeting held as this year's retreat)

A packet of the Powerpoint that was presented by staff was provided to each member. Program reviews tonight included were:

Health Education	Becky Barr
Healthy Carolinians	Kathy McGaha
Dental Health	Dr. Camelia Chang
Dental Health	Dr. David Oliver
Laboratory	Debbie Reeves
Nursing	Linda Tyler

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Due to time, Ms Tyler was unable to present three of her programs.

Also, due to time, Ms. Hyder will present Preparedness/ School Nursing and WIC reviews at the next Board meeting along with Ms. Tyler's programs.

Announcements - Dr. Campbell noted there will need to be a closed session at the next regular meeting.

Next Regular Meeting - October 14, 2008 at 6:15 pm (dinner to be served at 6pm).

There being no further business, a motion to adjourn was made by Paul Higdon and seconded by Angie Stahl. Meeting adjourned at 8:40 pm.

Respectfully submitted,

Anne Hyder RN, Assistant Health Director for Jim Bruckner, MS, Health Director

Macon County Public Health Center