

**MACON COUNTY BOARD OF HEALTH  
MINUTES**

**June 9, 2009**

**Members Present:** Roberta Swank, Dr. Jim Davis, Ron Winecoff, Paul Higdon, Dr. Roy Lenzo, Dr. David Hill, Dr. David Silverstein, Tammy Dills, Dr. Scott Petty, Angie Stahl and Russell Stevenson

**Staff Present:** Jim Bruckner, Anne Hyder, Tammy Keezer, Kathy McGaha, Kay Hilty, Tonya Hodgins and Becky Barr

**Media:** None

**Guests:** None

**Public Comment Session** - Chairman Swank asked if anyone wished to address the Board. No requests were made.

**Call to Order** – Ms. Swank called the meeting to order at 6:15 pm.

**Approval of Agenda** – The agenda was approved on a motion by David Hill and second by Tammy Dills.

**Welcome/ Intro/ Departures/ Recognition** – Mr. Bruckner noted that Paul Higdon and Angie Stahl had recently been reappointed to the Board of Health for another term. He then introduced the staff present for the evening.

**Approve Minutes of Previous Meeting of May 12, 2009** - Minutes were approved unanimously on a motion by Ron Winecoff and second by Dr. David Hill.

**Old Business**

- **Budget – Departmental and State Budget Cuts** – Mr. Bruckner reviewed the status of the agency budget. He noted any changes that were different from the final approval of the budget from this Board in March. He also reviewed the **list of potential losses** for Public Health in the House Appropriations Subcommittee on Health and Human Services.
- **Organizational Chart** – An updated proposed **Organizational Chart** was presented by Mr. Bruckner including the process used to develop this new chart. He noted the most significant change in the chart was the separation of Personal Health and Population Health / Practice and Standards. He added that he plans, based on current budget, to fill the Personal Health lead position from within

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the agency and probably it won't be filled until August 1 and that Anne Hyder will cover that position until it is filled.

**Strategic Plan** – A history of development of the agency Strategic Plan was given by Anne Hyder followed by Becky Barr and Kathy McGaha reviewing the revised template that the agency is now using for the plan. Tammy Keezer then reviewed the process, referring to the **handout on Strategic Priorities** and her power point presentation. She asked the Board for their questions / suggestions for the plan. Roberta reviewed each focus area and the assignment for each Board member.

**New Business**

- **Eat Smart/ Move More/ Weigh Less Program** – Becky Barr explained that this program is a part of the Workplace Wellness – LIFE (Lifestyle Improvements for Employees) Program for the County. Kay Hilty then shared the **results of participation from July 2006-June 2009**. The Board was informed of several very powerful success stories from this screening (no names) and Kay was thanked and complimented for her efforts.
  
- **Billing Guide** – Five documents were referred to by Mr. Bruckner:
  1. Referring to the handout entitled **Billing Guide**; he reviewed the changes noted in red.
  2. Mr. Bruckner then referred to the **summary** of a new program entitled **Girls on the Run** and on a motion by Ron Winecoff and second by Dr. David Hill, the Board unanimously agreed to have the agency sponsor the program with Kay Hilty as coordinator.
  3. The changes in the **2009-2010 Fee Schedule** (noted in red) were reviewed and on a motion by Dr. David Hill and second by Tammy Dills, the fee schedule was accepted unanimously. A clarification was made that these fees will become effective as of July 1.
  4. After a review of the **On – Site Waste Water Fees** document, a motion was made by Dr. David Hill and second by Dr. Jim Davis to accept the document as presented with the following changes:
    - top of page 2 under Private Drinking Water Well Permit, delete the wording 'New or Repair' and leave the proposed fee at \$375 which will be the same as the current fee.
    - next line, delete the line entitled Repair Permit Private Water Well.That motion passed unanimously.

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5. Referring to the copy of the **Refund Policy**, Mr. Bruckner noted that he will be adding a location for the chair of the Board of Health to sign any financial policies and since this policy is a part of the Billing Guide, he wanted the Board to have a copy.

- **Health Director's Evaluation** – Chairperson Roberta Swank asked that Tammy Dills and Ron Winecoff plan to meet along with her to meet sometime in the coming month to perform Mr. Buckner's evaluation which is due in August.

**Board Training and Information** – Mr. Bruckner reminded Board members of the **two handouts** in their packets that provide training information:

- NALBOH News brief – 2<sup>nd</sup> Quarter 2009
- AHCBH Special State Insert – 2<sup>nd</sup> Quarter 2009

**Announcements** – Mr. Bruckner referred to the **handout** in the packets with the most current data:

- Performance Review Data

**Next Regular Meeting** - August 11, 2009 at 6:15 pm (dinner to be served at 6pm).

There being no further business, a motion to adjourn was made by Ron Winecoff and seconded by Dr. David Hill. Meeting adjourned at 8:33 pm.

Respectfully submitted,

Anne Hyder RN, Assistant Health Director for Jim Bruckner, MS, Health Director  
Macon County Public Health Center